

MINUTES
RED BANK HISTORIC PRESERVATION COMMISSION
February 19, 2025

The Red Bank Historic Preservation Commission held a meeting on Wednesday, February 19, 2025, at 7:00 PM, in the municipal building, first floor, 90 Monmouth Street, Red Bank, New Jersey.

The meeting was called to order at 7:01 PM. A roll call showed that Marjorie Cavalier, Liam Collins, Doug Miller, Paul Cagno, Karen Schmelzkopf, Betsy Varela, and Anthony Setaro attended. Michele Donato, Esq., Board Attorney, and Shawna Ebanks, Board Secretary, were also present.

The Open Public Meeting Statement Act was read. Adequate notice was posted in the newspaper, the Borough Clerk's office, the Borough website, outside the Red Bank Council Chambers, and on the front door of Borough Hall.

Regular Meeting Minutes: January 15, 2025

Motion: Approved as presented

Moved by: Majorie Cavalier

Seconded by: Louis Almerini

Ayes: Marjorie Cavalier, Liam Collins, Paul Cagno, Karen Schmelzkopf, Betsy Varela and Anthony Setaro

Nays: None

Abstained: Doug Miller

Non-Agenda Item Comments

Liam Collins informed the Commission that 40 Broad Street was doing façade renovations without its approval. Shawna Ebanks informed the Commission that she had reported the instance to Code Enforcement.

Historic Preservation Commission Workshop March 15

Marjorie Cavalier followed up with the Commission members to determine who would like to attend the Preservation in Practice workshop on March 15. Marjorie, Karen, and Louis agreed to attend the session and report back to the Commission on their experience.

Historic Sites Committee

Majorie Cavalier reiterated the new Committee's purpose and said that one of their tasks should be to pursue the Borough designation as a Certified Local Government.

Anthony Setaro also mentioned that he is compiling a list of properties on the west side of the Borough that should be considered for historic designation.

Minor Works Committee Review

- 7 Broad Street was applied to install a railing at the rear of the building on the rooftop. The railing would barely be visible from the street and the alleyway.
- 37 Broad Street applied for a new sign. The Committee accepted the applicant's proposal to install a sign for the new business.

RiverCenter Liaison

Karen Schmelzkopf reported on the meeting she attended for RiverCenter. She mentioned they may apply for a historical grant with Monmouth County. RiverCenter will also replace all trash cans within the commercial district. They also discussed 65 Broad Street renovations of the façade at the meeting and a mural installation for the business on 62 White Street.

Presentations by Consultants for Design Guidelines and Architectural Survey

Kyle Toth, PS&S, and Steven Smolyn, Architectural Heritage Consultants, presented their proposal submission to the Commission for professional services. The Commission asked both representatives a series of questions.

Executive Session

Louis Almerini motioned to enter the executive session, which was seconded by Liam Collins. The Commission entered an executive session to discuss the presentations made by the two consulting firms, PS&S and Architectural Heritage Consultants, and to select the firm that would be awarded the professional contract.

Design Guidelines and Architectural Survey Consultant

Marjorie Cavalier moved to award the contract to Architectural Heritage Consultants to perform professional services related to design guidelines and an architectural survey, seconded by Louis Almerini.

Louis Almerini motioned to adjourn the meeting, which Paul Cagno seconded. Accordingly, the meeting was adjourned at 9:08 PM.

Respectfully,
Shawna Ebanks
Historic Preservation Commission Secretary