



CEEC MEETING MINUTES
WEDNESDAY, JANUARY 21, 2026
6:30 PM
Third Floor Conference Rm. Borough Hall

- I. Open Meeting
 - A. Chair calls meeting to order
 - 1. Attendance
 - 2. Approve October and December minutes if ready for vote
- II. Officer Nominations, Elections & Administrative
 - A. Welcome to our new members
 - B. Approval of October and December Meeting Minutes
 - C. Chair - Mayor appoints chair per borough resolution
 - 1. Set strategy, Prepare monthly agenda, Submit agendas and minutes to borough, Provide support on all projects, Contact with borough management, department heads, committees and affiliate partners, Manage social media and email
 - D. Nomination/Vote for Vice Chair
 - 1. Responsibilities for VC: Collaborate with Chair strategy and agenda, Lead meetings in chair's absence, Provide support on all Projects, Contact to Borough Community Engagement Department
 - E. Nomination/Vote for Secretary
 - 1. Responsibilities for Secretary: Take attendance at meetings, Review meeting minutes at monthly meeting for approval by members, and prepare current meeting minutes and send to chair for review
 - F. Review of basic member guidelines:
 - 1. Advise chair if not attending monthly meeting
 - 2. Attend scheduled meetings. If you miss 4 consecutive meetings, you may be removed from committee
 - 3. Stay engaged with current projects
 - 4. Volunteer for at least one borough event per calendar year
 - 5. Review CEEC Mission and Strategy located on the borough CEEC Page

G. 2026 Meeting Dates: Jan 21, Feb 18, March 18, April 15, May 20, June 17, Sept16, Oct 21, Nov 18, Dec 16 (no meetings scheduled July and August)

III. Current Projects

- A. Community Spirit Award - Update Kristen
- B. Red Bank Business Directory - Update Chris
- C. Event Volunteers: All should volunteer for at least one event:
 - 1. Red Bank Town Egg Hunt (Pat)
 - 2. Pride (Paul)
 - 3. Juneteenth
 - 4. Red Bank Classic. (Kali and Pat)
 - 4. Hispanic Heritage Month
 - 5. Other - for discussion

IV. Open Discussion

- 1. Old Business/Projects
- 2. New Business/Projects
- 3. General Discussion and Q&A

VI. Close Meeting

- A. Next Meeting: January 21, 2026
- B. Motion to Close Meeting, Vote