

MEETING AGENDA

Location:	Borough Hall, Council Chambers
Date:	Jan 20, 2026
Time:	7:00 PM

AGENDA DETAILS

I. INTRODUCTIONS

- a. Election of Officers
- b. Approve Dec 16 Minutes

II. NEW BUSINESS

- a. Seminars/Webinars? -
- b. Reappointments - Bill was reappointed - 3 years, ends Dec 31, 2028. Carolyn was reappointed as alternate #2 - 2 years, ends Dec 31, 2027.
- c. Boris submitted the Tree City USA application
- d. Remedios submitted the Red Bank Borough Annual Accomplishment Report (AAR)
- e. Rumson Garden Club Event Invitation - Nancy shared the invitation for the following free event:
Sustainable Landscaping" with Richard McCoy, NJ Horticulturist of the Year". January 20, 2026, starting at 11:00 am. Bingham Hall, 40 Bingham Ave, Rumson RSVP is requested.
- f. Johnny Jazz Park Survey - Proposed improvements to Johnny Jazz Park mostly focused on more structures, less green space. If you haven't taken the survey yet here is the link to the facebook page that contains the link to the survey.
<https://www.facebook.com/share/p/1A5Tk3mBpi/>
- g. Other new business

III. OLD BUSINESS

- a. CFMP - almost there. Boris, Michele, Remedios confirmed their sections are complete. Further updates were made to make sure it address all the items included in the provided sample CFMP
- b. 23 Tower Hill - Bill reported the lead branch fell. Per Boris, this tree has been on our list of trees to be trimmed since 2023. The tree has been removed
- c. 5 William street - sidewalk lift. This is a revisit from earlier in the year. Per our inspection the sidewalk lift was minimal. Our recommendation was to smooth out the sidewalk with concrete. The resident wants to replace the entire sidewalk but is concerned about cutting the roots. Boris read about rubberized sidewalks to prevent sidewalk lifts. Bill volunteered to look into its feasibility.
- d. The public tree inventory has been updated. Thank you Boris
- e. Car Accident on Shrewsbury - No Injuries but 2 public trees were taken down. Question: will the trees be replaced? Per Debbie: the tree on Rector Place that was taken down by a car accident was replaced by the residents on their own initiative.
- f. Letter to the Resident Michele and Bridgid delivered the Letter to the residents regarding unauthorized work on public trees and reported some trees that need to be watered.
Michele suggested also providing care instructions to help save trees. Michele drafted the care instructions, Thank you Michele. Boris and Remedios commented.
Next steps: a. finalize b. translate to spanish c. send to residents and d. post on the STC website
Debbie suggested that the letter be posted on the STC website.
- g. White Street parking lot replanting - Remedios requested Terrence to send out an RFQ for planting two 4-4.5' caliper Southern Magnolia trees to 3 companies provided by Bill. Terrence requested the QPA to issue the PO. Maria is working with the companies. Maria shared the following questions from the companies.
 - 1. What height are you looking for? Response: We normally just provide requirements for the tree caliper size. As long as the caliper size is met, the height doesn't matter
 - 2. Can you provide dimensions of the planting area? Response: Bill, Michele and Debbie measured the dimensions. Michele sent the photos she took to Bill. Will will work with DPU on the requested information

3. Where in the parking lot should these trees be planted? Response: Bill will work with DPU to define.
 4. Is there a need to remove any dead trees or debris? Response: If DPU can remove the existing plantings, they don't have to be included in the purchase.
- ii. Bill, Michele and Debbie measured the planting areas. Bill provide the measurements and will work with Terrence on the above questions. UPDATE Bill, Terrence

h. Tree Canopy Expansion Program

1. Cathi Swett responded to our offer and sent a signed agreement. Boris will meet with her to identify the location for the tree and inform her of the species that will be planted. Cathi hasn't responded as to her availability. This will probably now be slated for spring planting.
2. Nancy drafted a letter to residents of Drummond Ave
 - a) Some updates were made to the draft
 - b) Remedios sent some recommendations for changes to the agreement to simplify the process . The idea is for residents to sign the agreement as part of the application process. The recommended changes are as follows:
 - i) Omit the language about the sketch of the planting location
 - ii) Update the agreement further by revising the first sentence of the second to the last paragraph as follows:
 - 1) I agree to plant the tree(s) at the location(s) in my front yard indicated by the Borough of Red Bank Shade Tree Committee and follow their instructions when planting my shade tree(s).

This update addresses the survey issue and makes it clear that the tree is for the front yard and not any other place in the property.
 - c) Per Nancy: The lawyer is OK with our suggested changes
 - i) Remedios updated the agreement
 - ii) Michele is updating the letter
 - iii) Finalize the letter

- iv) Have the letter translated
- v) Distribute the letter
- vi) Post the letter on the website

3. The Tree Care Instructions should be provided to all tree recipients.

- i. 22 Fisher Place - request by resident to prune and elevate the trees. Referred to DPU. Update Terrence
- j. Brigid shared the New York Times article about the "Great" New York City Trees at the last meeting - She suggested maybe we should create a list of "Great" Red Bank Trees, trees that are not only big but have a story. Brigid compiled a list of potential candidates and is still working to identify more qualified candidates.
- k. Marine Park Tree Protection - Boris noticed that big crates were sitting very close to one of the trees in Marine park and there were no fences around the tree for protection. Boris asked Jim "Doesn't the contract specify that the trees should be protected during the construction?"
 - i. Per Nancy: "Jim sent an email to the engineers. Construction equipment has been removed from the area where the tree is located and they will be more careful."
 - ii. Per Boris: "I just checked. There is no fencing around the trees. So stuff still gets piled up next to them."
 - iii. Next step - perhaps Jim can request the engineers to require the contractors to put protective fencing around the trees.
- l. Marine Park Update from Mike Reiser
 - i. Mike shared the updated Landscaping plan and the irrigation plan.
 - ii. STC Comments and Recommendations:
 - 1. On the irrigation - We recommend the installation of drip irrigation on the larger trees as previously agreed upon. Sprinkler irrigation is fine for grass and shrubs but it is insufficient to adequately provide water to the root ball of a 3"-3 1/2 " trees.
 - 2. On the trees - We recommend that more 3"-3 1/2 " trees be planted in place of the 2"-2 1/2 " that are proposed.
- m. 14 Maple Ave- Remedios reported mushrooms growing on the trunk and one long dead branch sticking out over the road. Bill contacted Steve Baker.

n. Other open items from Dec minutes

IV. PLANNING AND ZONING BOARD APPLICATIONS

NONE

V. CONCLUSION

a. Next meeting will be held on Feb 17, 2026