

MEETING AGENDA

Location:	Borough Hall, Council Chambers
Date:	Feb 17, 2026
Time:	7:00 PM

AGENDA DETAILS

I. INTRODUCTIONS

- a. Approve Jan 20 Minutes

II. NEW BUSINESS

- a. Seminars/Webinars? -
- b. Core Training -
 - i. Boris sent the link to the STC - please register if you haven't taken the course yet
 - ii. Remedios sent the link to the Core training to Terrence. Per Terrence, no one in his team has taken the course. He will send one of his staff to the spring training.
- c. Other new business

III. OLD BUSINESS

- a. CFMP - almost there. Boris, Michele, Remedios confirmed their sections are complete. Further updates were made to make sure it address all the items included in the provided sample CFMP
- b. 5 William street - sidewalk lift. This is a revisit from earlier in the year. Per our inspection the sidewalk lift was minimal. Our recommendation was to smooth out the sidewalk with concrete. The resident wants to replace the entire sidewalk but is concerned about cutting the roots. Boris read about rubberized sidewalks to prevent sidewalk lifts. Bill volunteered to look into its feasibility. Update Bill.

- c. Car Accident on Shrewsbury - No Injuries but 2 public trees were taken down.
Question: will the trees be replaced? Per Debbie: the tree on Rector Place that was taken down by a car accident was replaced by the residents on their own initiative.
- d. Letter to the Resident Michele and Bridgid delivered the Letter to the residents regarding unauthorized work on public trees and reported some trees that need to be watered.
Michele suggested also providing care instructions to help save trees. Michele drafted the care instructions, Thank you Michele. Boris and Remedios commented.
Next steps: a. finalize b. translate to spanish c. send to residents and d. post on the STC website
Debbie suggested that the letter be posted on the STC website.
- e. White Street parking lot replanting - Remedios requested Terrence to send out an RFQ for planting two 4-4.5' caliper Southern Magnolia trees to 3 companies provided by Bill. Terrence requested the QPA to issue the PO. Maria is working with the companies. Maria shared the following questions from the companies.
 - 1. What height are you looking for? Response: We normally just provide requirements for the tree caliper size. As long as the caliper size is met, the height doesn't matter
 - 2. Can you provide dimensions of the planting area? Response: Bill, Michele and Debbie measured the dimensions. Michele sent the photos she took to Bill. Will will work with DPU on the requested information
 - 3. Where in the parking lot should these trees be planted? Response: Bill will work with DPU to define.
 - 4. Is there a need to remove any dead trees or debris? Response: If DPU can remove the existing plantings, they don't have to be included in the purchase.
- ii. Bill, Michele and Debbie measured the planting areas. Bill provide the measurements and will work with Terrence on the above questions. UPDATE Bill, Terrence
- f. Tree Canopy Expansion Program
 - 1. Cathi Swett responded to our offer and sent a signed agreement. Boris will meet with her to identify the location for the tree and inform her of the species that will be planted. Cathi hasn't responded as to her availability. This will probably now be slated for spring planting.

2. Remedios sent the updated agreement, the letter to the resident, and the tree care instruction to Fatima for translation to Spanish.
3. Next steps;
 - a) Post the documents to the STC website
 - b) Mail the letter to residents
- g. 22 Fisher Place - request by resident to prune and elevate the trees. Referred to DPU. Update Terrence
- h. Brigid shared the New York Times article about the "Great" New York City Trees at the last meeting - She suggested maybe we should create a list of "Great" Red Bank Trees, trees that are not only big but have a story. Brigid compiled a list of potential candidates and is still working to identify more qualified candidates. Nancy shared this activity at the council meeting. Let's see if we get any suggestions from residents.
- i. 14 Maple Ave- Remedios reported mushrooms growing on the trunk and one long dead branch sticking out over the road. Bill contacted Steve Baker.
- j. Other open items from Jan minutes

IV. PLANNING AND ZONING BOARD APPLICATIONS

1. 199 Broad St - STC comments and recommendations
 1. Frontage is 120' = 3 trees required
 2. There are no existing trees in the ROW and none are proposed.
 3. Deficit of 3 trees
 4. They should donate \$3000 to the Shade Tree fund - \$1000 per required tree not planted.
 Bill commented - This is a county road so I'm not sure if we have the authority to compel the county to do that. I know that the current county policy is not to plant in planting strips that are less than ten feet wide.
 Remedios response: Per ordinance if they are unable to plant for any reason, they should donate \$1000 per required tree not planted to the Shade Tree Fund.
2. 183 Drs James Parker Blvd - Removing a single family home and building a two family home.
 STC comments and recommendations
 1. Frontage is 75' = 2 trees required

2. They are proposing 2 Crabapples near the sidewalk. We can count them towards the 2 trees required
3. There is a Sugar Maple in the ROW . That tree should be protected during construction.

V. CONCLUSION

- a. Next meeting will be held on Mar 17, 2026