

MEETING AGENDA

Location:	Borough Hall, Council Chambers
Date:	March 17,2026
Time:	7:00 PM

AGENDA DETAILS

I. INTRODUCTIONS

- a. Approve Feb 17 Minutes

II. NEW BUSINESS

- a. Seminars/Webinars? - Michele
- b. 197 Mechanic - Tree has grown into the sewer line. Request to remove the tree
- c. Green Fair - April 22, 5-6:30. Boris, Brigid and Carolyn are attending. As usual we will demo the online inventory. Do we want to order seedlings for a giveaway like we did last year?
- d. Other new business

III. OLD BUSINESS

- a. CFMP - almost there. Boris, Michele, Remedios confirmed their sections are complete. Further updates were made to make sure it address all the items included in the provided sample CFMP
- b. Core Training - Is anyone from STC taking the Core training? Terrence, please confirm that someone from DPU is currently taking the Core Training. Thanks.
- c. Letter to the Resident Michele and Bridgid delivered the Letter to the residents regarding unauthorized work on public trees and reported some trees that need to be watered.
Michele suggested also providing care instructions to help save trees. Michele drafted

the care instructions, Thank you Michele. Boris and Remedios commented.

Next steps: a. finalize b. translate to spanish c. send to residents and d. post on the STC website

Debbie suggested that the letter be posted on the STC website.

d. Spring Planting - Discussed at the Feb meeting

Per the spreadsheet we received requests for planting as follows

- i. 22 Worthley St - request from homeowner
 - ii. 46 Chestnut St - request from homeowner
 - iii. 27, 29 and 31 Catherine St - request from HOA
 - iv. Per google maps 1 and 2 have overhead wires and the planting strip looks at least 24 inches.
 - v. 3 doesn't have overhead wires and the planting strip looks at least 3 feet.
 - vi. We'll have to measure the strips before we can decide what species to plant. Any volunteers?
 - vii. Because of snow coverage the planting strips were not measured. Is it too late now?
- e. 5 William street - sidewalk lift. This is a revisit from earlier in the year. Per our inspection the sidewalk lift was minimal. Our recommendation was to smooth out the sidewalk with concrete. The resident wants to replace the entire sidewalk but is concerned about cutting the roots. Boris read about rubberized sidewalks to prevent sidewalk lifts. Bill volunteered to look into its feasibility. Update Bill.
- f. White Street parking lot replanting - Remedios requested Terrence to send out an RFQ for planting two 4-4.5' caliper Southern Magnolia trees to 3 companies provided by Bill. Terrence requested the QPA to issue the PO. Maria is working with the companies. Maria shared the following questions from the companies.
1. What height are you looking for? Response: We normally just provide requirements for the tree caliper size. As long as the caliper size is met, the height doesn't matter
 2. Can you provide dimensions of the planting area? Response: Bill, Michele and Debbie measured the dimensions. Michele sent the photos she took to Bill. Will will work with DPU on the requested information

3. Where in the parking lot should these trees be planted? Response: Bill will work with DPU to define.
 4. Is there a need to remove any dead trees or debris? Response: If DPU can remove the existing plantings, they don't have to be included in the purchase.
- ii. Bill, Michele and Debbie measured the planting areas. Bill provide the measurements and will work with Terrence on the above questions.
 - iii. Per Bill, we have to think of a species other than Southern Magnolia due to problems with leaves falling in the winter. UPDATE Bill

g. Tree Canopy Expansion Program

1. Cathi Swett responded to our offer and sent a signed agreement. Boris will meet with her to identify the location for the tree and inform her of the species that will be planted. Cathi hasn't responded as to her availability. This will probably now be slated for spring planting.
2. Fatima translated the following documents to spanish: Thank you Fatima
 - a) Updated Owner Consent Agreement
 - b) Tree Canopy Expansion letter
 - c) Tree care instructions
3. Next steps;
 - a) Remedios will put the English and Spanish translation of the documents together
 - b) Request Mary to print the documents on Borough Letterhead
 - c) Post the documents to the STC website
 - d) Mail the letter to residents

h. Tree City USA application status - **We've been approved**

- i. Johnny Jazz Park - The blue spruce currently being used as a Christmas tree will be removed due to problems with the tree determined by CME tree expert. Michael is requesting STC suggestion for a replacement tree. Bill is working with Michael on a replacement tree that is about 15 ft tall and also on the tree provider. Update Bill.

- j. 22 Fisher Place - request by resident to prune and elevate the trees. Referred to DPU. Update Terrence
- k. Brigid shared the New York Times article about the "Great" New York City Trees at the last meeting - She suggested maybe we should create a list of "Great" Red Bank Trees, trees that are not only big but have a story. Brigid compiled a list of potential candidates and is still working to identify more qualified candidates. Nancy shared this activity at the council meeting. Let's see if we get any suggestions from residents.
- l. 14 Maple Ave- Remedios reported mushrooms growing on the trunk and one long dead branch sticking out over the road. Bill contacted Steve Baker.
- m. Other open items from Jan and Feb minutes

IV. PLANNING AND ZONING BOARD APPLICATIONS

- 1. 187 Riverside Ave -
Boris comments

They're proposing some (new to me) oak cultivars, both hybrids of the English (Q. robur) and Swamp White (Q. bicolor) Oaks, both columnar

[Regal Prince](#) - wider spread; will be planted along Bridge Ave

[Kindred Spirit](#) - narrower spread; along Riverside Ave

Although these trees are on their property, I think we count them as street trees. There are enough to satisfy the requirement (6), counting the existing London Plane on Bridge.

They're not compliant with the number of trees on the property proper - 14 required, 2 proposed.

They claim they're compliant with the number of trees required in the safety island (2). But I don't see any.

Let's discuss at the meeting.

V. CONCLUSION

- a. Next meeting will be held on April 21, 2026