

MEETING AGENDA

Location:	Borough Hall, Council Chambers
Date:	May 19, 2026
Time:	7:00 PM

AGENDA DETAILS

I. INTRODUCTIONS

- a. Approve April 21 Minutes

II. NEW BUSINESS

- a. Seminars/Webinars?
- b. 62 Washington - Property owner requests trimming of the tree in the ROW. The tree is a Pin Oak, DBH 31" per last measure in the fall of 2021. Remedios visited the site and took photos showing some branches of the tree touching the house and some branches almost touching the transmission wires across the st. Referred to DPU for pruning.
- c. 5 William St - request by the homeowner to raise the tree. The tree is a Little Leaf Linden that we planted in the fall of 2007. Remedios visited the site and took photos showing how the crown of the tree has grown. The crown reaches all the way to a third of the road and to the property. The lower branches are very low. Recommendation: The tree needs to be raised and the crown reduced. Here's a link describing a proper crown reduction to keep the tree healthy <https://sherlocktree.com/crown-reduction> Remedios spoke to the homeowner who said she wants to keep the tree. Re the sidewalk lift Remedios mentioned using cement to even out the sidewalk. The resident responded that she had seen that in other locations and know eventually the cement would break again. She is planning on replacing the sidewalk.
- d. 84 Linden Place - Request to trim the tree. Per Boris: The Elm could use a pruning for clearance. The nearby trees as well. The houses are close to the sidewalk, that's why the branches are hitting them. Remedios referred to DPU for 84 Linden and other trees nearby. There's a street construction project that is preventing DPU from trimming. Per

Terrence: I spoke with the engineer in charge of the Linden project. He will let me know when this section of Linden is clear for us to bring in our crew along with a bucket truck and the equipment we need to prune all the trees. Update Terrence.

- e. Denelle Godek of EC shared a grant for \$25K for canopy maintenance. Let's take a look and see if we want to apply for it.
- f. Tree IFO Riverside Gardens - Boris recommended removal. the tree, The trunk is in bad shape and could fall on a car. DPU removed. Thank you.
- g. 157 Prospect Ave - DPU removed the gator bag of a dead Redbud we planted 4 years ago at the homeowner's request. The tree is dead. DPU to remove.
- h. 197 Shrewsbury Ave - Terrence found the tree to be hazardous. Based on the photos he sent. It looks very unhealthy. Recommendation: Remove
- i. More trees planted: From Dr. Ramage: 8 trees planted at primary school. One at middle school. Two more coming this weekend for middle school.
- j. Per Terrence: Tree on the fence line at Calavry Baptist church on the Cedar Street side. The tree looks sick and has dead branches hanging over the road way. Can someone take a look at this tree please. Per Boris: There are actually 4 trees along the fence. Per photos: 1 - looks dead 3 - looks mostly dead 2 and 4 - still alive. Recommendation :take 1 and 3 out. Remedios agreed
- k. 5 Hilltop Terrace - Request thru DPU: We have a very large dead tree in our backyard. It is leaning towards our neighbor's house. We called at least 10 tree companies and they have refused the job. We need immediate help because if it falls there will be significant damage and possibly loss of life.
Per Shawna: Planning and Zoning does not remove or arrange for trees to be removed from a property. The property owner will need to submit a tree removal permit prior to the removal of the trees.
- l. Other new business

III. OLD BUSINESS

- a. CFMP - almost there. Boris, Michele, Remedios confirmed their sections are complete. Further updates were made to make sure it address all the items included in the provided sample CFMP. Remedios sent the CFMP to Nancy for comments. We should be ready to submit it now.

- b. Green Fair - April 22, 5-6:30. Per Boris: It was well attended. A number of people stopped by the table. Two of them are potential new members:
 - i. - Karen Schmelzkopf, who's currently on the Historic Preservation Comm. She's planning to apply.
 - ii. - Jasmine from RBR. She is involved with Clean Ocean Action and the RBR Env. Club. Hopefully we'll see her at an upcoming meeting.
- c. Broad St plantings - The trees have been installed.
- d. The Arbor Day Proclamation was signed by the Mayor at the April 23 council meeting.
- e. 46 Mechanic - The resident noticed the tree plantings on Broad St and was wondering whether trees will also be planted in nearby streets. Remedios replied that Broad St planting is a separate project and reconfirmed to her that her location is on our list for future plantings
- f. 115 Catherine - Miss Hep inquired as to when the replacement tree will be planted. Remedios responded that the location is on our list for future plantings.
- g. Spring Planting - Remedios requested Terrence to send out a quote for trees - Update Terrence
 - i. 22 Worthley St - Allegheny Service Berry 3-3.5"
 - ii. 46 Chestnut St -Allegheny Service Berry 3-3.5"
 - iii. 27, 29 and 31 Catherine St - Yellowwood - 3.3-5"
 - iv. Holmdel Nurseries are able to provide the species and size requested but will only guarantee for 2 years if they plant. Maria called them to inquire on the cost for them to plant. She is waiting for a call back. Update Terrence.
- h. Appointments - Nancy requested to add the following to the May 14 agenda. Update Nancy
 - 1. Appoint Michele to take Debbie's vacated position as regular STC member - term ends, Dec 31, 2026.
 - 2. Appoint Carolyn as 1st Alternate - term ends Dec 31, 2026.
- i. White Street parking lot replanting - Bill reported that Southern Magnolias are not the best candidate for planting. Next Steps:

- i. Decide what species we want to plant. Preferably a species easier to find in the area. Bill suggested Chinese Redbuds. Michele suggested Japanese Zelkovas. Any other suggestions?
- ii. Remedios' recommendation: Instead of planting 4-4.5" caliper trees we should start with 3-3.5" trees, the size we usually plant. This will allow us to plant sooner and allow the trees to grow with time.
- j. Tree Canopy Expansion Program
 - 1. Mayor's request - Emily Portman followed up by sending the signed agreement and informing that the utilities have been marked. Remedios suggested to stop by on Sunday afternoon to determine the best location for their tree. Didn't get confirmation that Sunday afternoon was good. Will try again.
 - 2. Received an online request from Laura Jannone of 105 E Bergen St
 - a) It looks like the location doesn't meet the criteria for the program
 - i) The planting strip is about 3ft wide with overhead wires
 - ii) There is a tree that occupies most of the front lawn
 - b) On the side - It looks like applications can now be submitted online. Good news.
 - 3. Other things to consider -
 - a) Maximum budget per tree \$150
 - b) List of suitable species -
 - c) Nurseries to consider - Colonial, Casola Farms, others?
 - d) Who can buy a tree for purposes such as the Tree Canopy Expansion Program and other occasions like the Green Fair? - Remedios opinion - anyone from the STC should be able to purchase a tree to support valid STC activities. And with the receipt request for reimbursement. I've asked Mary for the process. Waiting for a response.
- k. Brigid shared the New York Times article about the "Great" New York City Trees at the last meeting - She suggested maybe we should create a list of "Great" Red Bank Trees, trees that are not only big but have a story. Brigid compiled a list of potential candidates and is still working to identify more qualified candidates.

l. 14 Maple Ave- Remedios reported mushrooms growing on the trunk and one long dead branch sticking out over the road. Bill contacted Steve Baker.

m. Other open items from April minutes

IV. PLANNING AND ZONING BOARD APPLICATIONS

None

V. CONCLUSION

a. Next meeting will be held on June 16, 2026