

# MEETING AGENDA

Location:	Borough Hall, Council Chambers
Date:	June 16, 2026
Time:	7:00 PM

## AGENDA DETAILS

### I. INTRODUCTIONS

- a. Approve May 19 Minutes

### II. NEW BUSINESS

- a. Seminars/Webinars?
- b. Eastside Park: A White Oak located near the playground had to be removed by DEP after large bands of contaminated material were discovered beneath it. DEP would like to replace the tree with a Red Oak. STC response: Because of the Bacterial Leaf Scorch that affects Oaks. It is best to plant another species. We recommend Black Tupelo.
- c. Procedure on how to purchase a tree(s) for STC related activities. Per Remedios: Working with Dina Anastasio this is the process
  - i. Any member of the STC can go to an approved vendor nursery, identify a tree(s) and get a quote. Make sure they tag the tree(s). The purchaser is Red Bank Borough
  - ii. Email the quote to Dina Anastasio (danastasio@redbanknj.org). Copy me on the email.
  - iii. Dina will prepare the PO and email it to the vendor
  - iv. Either the tree(s) will be delivered with delivery charges or you pick up the tree(s)
- d. Three currently approved vendors for purchasing a tree(s)

- i. Colonial - We have a good chance of finding small shade trees here. When Lou and Remedios went to look for a tree for the tree expansion program phase 1 they found a whole bunch of small Oaks and one Yellowwood.
- ii. Molzon - They didn't find small shade trees.
- iii. Holmdel Nursery - Per Lou's and Boris' previous visit there they don't have trees on the premises.  
NOTE: Per Dina - "If you want to use a different vendor, please let me know who they are. I will have to set them up in our system and will need the appropriate documents."
- e. 53 South St - Tiana from DPU received a call from a resident at 53 South Street who advised that the shade tree located in front of her home is growing into the utility wires. She expressed concern about the situation and requested that it be inspected. Per Boris' inspection: "The branches aren't even touching the utility lines yet. We can revisit it in a few years. " Remedios responded to Tiana.
- f. 49 Oakland - Debbie Marks reported that the rootball is not stable so the tree should be restaked. Boris referred to DPU. Done
- g. 31 Tower Hill Ave - resident reported dying oak. Per Bill it has Bacterial Leaf Scorch. Recommendation: Remove. Referred to DPU
- h. 28 McLaren - The top of the tree is dead. Referred to DPU for pruning.
- i. 223 Leighton Ave - Terrence received a call from the resident that the tree has an X mark. Terrence is asking STC if this is on the removals list. Per Boris: "We don't have this tree on the removals list. It's a 28" DBH Norway Maple located on the lawn, but apparently still in the public ROW." What was the resolution. Update Terrence
- j. Michele reported a damaged tree next to a parking lot on Chestnut near Maple. Boris pruned the broken branches.
- k. Other new business

### **III. OLD BUSINESS**

- a. CFMP - almost there. Boris, Michele, Remedios confirmed their sections are complete. Further updates were made to make sure it address all the items included in the provided sample CFMP. Remedios sent the CFMP to Nancy for comments. We should be ready to submit it now.

b. Broad St plantings - The trees have been installed. Boris reported the following to DPU

- i. Rope around the trunk of one of the newly installed trees, the burlap and possibly the wire basket have not been removed. Per Jerry: "All trees were checked and addressed as needed yesterday." That would be June 12. Boris noticed that the ropes were removed but the burlap remained.
- ii. The gator bag on the tree on Broad near mechanic hasn't been filled while the gator bag on the other trees was filled. Per Jerry: Will have the team fill tomorrow morning. That would be June 14.
- iii. Marine Park Tree Plantings
  1. Mike Reiser of CME shared the Revised Landscaping Plan
  2. A visitor to the park noticed that the trees were planted in their burlap and wire basket. Remedios referred to Mike Reiser.
    - a) Per Mike: "Spoke with my tree expert and she noted that all trees are planted with the burlap because the installer didn't want to risk the ball loosening due to high winds in the area. They will all be removed once everything is in and settled."
    - b) Per Shari Spero of CME: "Just wanted to clarify, the burlap will be unwound from the neck of the tree and cut off at the surface level. The root flares are to be exposed and at final grade."
  3. Boris noticed that there are mulch volcanoes around the trees. Per Shari: "The issue with this tree is just that the mulch needs to be pulled back so it is not up against the tree. I will be checking items like this when I do my full inspection."

c. Inventory: Thanks Boris, Michele and Brigid

- i. Michele and Boris did all of McLaren, as well as the southern sections of William and Throckmorton. Found some issues, but nothing major enough to remove any trees..
- ii. Brigid and Boris did most of Mechanic, the rest of William, northern parts of Throckmorton and Prospect.
  1. We saw a few trees had been removed that weren't on our removals list:
  2. - 16 Throckmorton - Red Maple. It's been gone since at least last September, based on [this image](#). I couldn't find any references to it in our emails. Terrence is looking for information on this removal.

3. - Throckmorton (162 River Rd) - Red Maple. It was [still there](#) last September. No references in the emails. Per Terrence , Bill recommended removal of this tree.
  4. - 195 Mechanic - Sugar Maple. No references in our emails, although I vaguely remember that the homeowner wanted it gone. Per Terrence: Bill recommended removal of this tree.
  5. It's also curious that all of these are on the same block.
  6. Remedios sent an email to Terrence and Jerry asking if they knew who took the trees down.
- d. No spring planting due to lack of response from the selected vendor, we will try again in the fall.
  - e. 62 Washington - Property owner requests trimming of the tree in the ROW. The tree is a Pin Oak, DBH 31" per last measure in the fall of 2021. Remedios visited the site and took photos showing some branches of the tree touching the house and some branches almost touching the transmission wires across the st. Jerry informed the resident that they are comparing quotes from private contractors to do the work.
  - f. 5 William St - request by the homeowner to raise the tree. The tree is a Little Leaf Linden that we planted in the fall of 2007. Remedios visited the site and took photos showing how the crown of the tree has grown. The crown reaches all the way to a third of the road and to the property. The lower branches are very low. The tree has been raised. It looks good.
  - g. 84 Linden Place - Request to trim the tree. Per Boris: The Elm could use a pruning for clearance. The nearby trees as well. The houses are close to the sidewalk, that's why the branches are hitting them. Remedios referred to DPU for 84 Linden and other trees nearby. The trees have been trimmed.
  - h. Denelle Godek of EC shared a grant for \$25K for canopy maintenance. Let's take a look and see if we want to apply for it. Due to the closeness of the deadline, June 12, and the time and effort it would take to fill out the forms, it was decided that we will not apply for this grant
  - i. 157 Prospect Ave - DPU removed the gator bag of a dead Redbud we planted 4 years ago at the homeowner's request. The tree is dead. DPU to remove. Was it removed?
  - j. Trees in the middle school and primary school grounds: Remedios send a reminder to Dr Ramage to install gator bags and how often they should be filled to help the trees

survive this summer. He will share the recommendation with his staff and landscapers. Per Dr Ramage more trees will be planted in the Primary school once the work there is completed.

- k. Per Terrence: Tree on the fence line at Calvary Baptist church on the Cedar Street side. The tree looks sick and has dead branches hanging over the road way. Can someone take a look at this tree please. Per Boris: There are actually 4 trees along the fence. Per photos: 1 - looks dead 3 - looks mostly dead 2 and 4 - still alive. Recommendation :take 1 and 3 out. Remedios agreed. Update Terrence
- l. White Street parking lot replanting - Bill reported that Southern Magnolias are not the best candidate for planting. Next Steps:
  - i. Remedios sent out the Revised White St Replanting Plan - Terrence please confirm the activities marked DPU are OK with you.
  - ii. Decide what species we want to plant. Preferably a species easier to find in the area. Bill suggested Chinese Redbuds. Michele suggested Japanese Zelkovas. Any other suggestions?
  - iii. Remedios' recommendation: Instead of planting 4-4.5" caliper trees we should start with 3-3.5" trees, the size we usually plant. This will allow us to plant sooner and allow the trees to grow with time.
  - iv. Let's work on this for the fall.
- m. Tree Canopy Expansion Program Phase 1
  - 1. We provided a Yellowwood tree to 90 John St, our second planting for this program. The tree has been planted and fenced in for deer protection.
  - 2. Received a request from 195-197 Mechanic.
    - a) The location qualifies for the program
    - b) We will plant in the fall.
  - 3. Other things to consider -
    - a) Maximum budget per tree \$150
    - b) List of suitable species -
    - c) Nurseries to consider other than Colonial - Casola Farms, others?

- d) Who can buy a tree for purposes such as the Tree Canopy Expansion Program and other occasions like the Green Fair? -See above - new business.
- n. 14 Maple Ave- Remedios reported mushrooms growing on the trunk and one long dead branch sticking out over the road. Bill contacted Steve Baker.
- o. Other open items from May minutes

#### **IV. PLANNING AND ZONING BOARD APPLICATIONS**

Rail St Red Bank North

STC comments and recommendations:

##### 1. Species & quantities

- a. They're proposing 23 Red Sunset Maples in the area close to the rail line
  - i. Planting a single tree species in an area is generally not advisable because it leaves the landscape highly vulnerable to diseases. A single outbreak can wipe out all the trees
  - ii. Recommendations:
    - 1. Alternate among 2-3 species
    - 2. Refer to the STC Recommended Species List on the STC website for other species
- b. They're proposing only 3 species of shade trees. Recommendations:
  - i. Considering the total number of proposed trees (45). We recommend 5 species, no more than 10 of each.
  - ii. The proposed 6 American Elms are a good choice
  - iii. 16 Honeylocusts is too many. Where they're proposing 10 of them along a short alley, they could alternate them with another species - 4 Honeylocusts and 6 of the other species (selection from the Recommended Species List)
- c. The proposed species and quantities of evergreens and ornamentals are OK

2. Caliper - All except Red Maples are under 3". Recommendation: The shade trees should be at least 3-3.5" at time of planting.

3. Pits - Per the landscape plan we see that all the trees are going into closed pits. Some pits have grates. Per our experience the trunk grows and grates need to be cut but it takes forever to actually get it done causing the trunk to grow into the grates.

a. Recommendations

i. Have a continuous trench between the trees under the pavement so the roots have room to grow.

ii. Best not to have grates

4. Irrigation - They're proposing automatic irrigation. This is good for ground cover. For trees, we recommend using gator bags. The bags should be filled regularly for the first two years after planting. Standard schedule: For trees 2-3" diameter - fill 2x a week. During extreme heat and or drought - fill every 2-3 days. After significant, soaking rain a cycle can be skipped.

5. Guarantee - The guarantee period is only one year. We recommend 2 years guarantee.

**V. CONCLUSION**

a. Next meeting will be held on July 21, 2026